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**NARROMINE SHIRE COUNCIL  
ORDINARY MEETING BUSINESS PAPER – 11 SEPTEMBER 2024  
REPORTS TO COUNCIL – GENERAL MANAGER**

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**1. LEASE FEE – BUILDING NO 9 AND HANGAR NO 10 NARROMINE AERODROME**

Author	Director Governance
Responsible Officer	General Manager
Link to Strategic Plans	CSP – 4.3.4 Ensure Council's property assets are monitored and well managed.

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**Executive Summary**

This report is presented to Council to determine a fee for the lease of Building No 9 and Hangar No 10 at the Narromine Aerodrome.

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**Report**

Sports Aircraft Association of Australia (SAAA) have leased Building No. 9 and Hangar No. 10 at the Narromine Aerodrome for several years. The respective leases are due to expire.

SAAA have advised that they would like to renew the lease of Hangar No 10 for a further 12-month period and would like to lease Building No 9 on a month-by-month basis given they are seeking to vacate the building in the short term.

Current rental is \$1,004.31 per month for Building No 9 and \$759.07 per month for Hangar No 10.

***Financial Implications***

It is proposed that the lease fee be increased by the annual CPI rate to \$1,129.34 per month for Building No 9 and \$853.57 per month for Hangar No 10. The lessee will be responsible for water and electricity consumption charges as metered.

***Legal and Regulatory Compliance***

A formal lease agreement will need to be entered into between Council and the lessee. Any lease preparation fee will be for the account of the lessee.

The General Manager has delegated authority to enter into short term leases for the use and occupation of Council land and facilities (owned or under Council's control) – exemption the setting of fees for the use of the land or facilities.

***Risk Management Issues***

Council does not require use of the building or hangar for its own purposes in the short term.

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(Cont'd)**

***Internal/External Consultation***

Lessee, Director Community and Economic Development

Attachments

- Nil

**RECOMMENDATION**

That the fee for the lease of Building No 9 be set at \$1,129.34 per month and \$853.57 per month for Hangar No 10 at the Narromine Aerodrome.

Jane Redden  
**General Manager**